

校規記錄方法

項目 範疇	1. 品格行為		後果（單位：每次）				
			記名	家 長 通 知 書	發 警 誡 信 (一)	發 警 誡 信 (二)	發 警 誡 信 (三)
言行不合宜 Improperbehavior	言行不合宜	Improperbehavior		✓	✓	✓	✓
	言語粗俗	Use offensive language	✓	✓	✓		
	過份嬉戲	Too playful	✓	✓	✓		
	知情不報	Conceal the fact		✓	✓		
	不聽從領袖生指示	Not listen to prefects' instructions		✓	✓		
	不聽從老師指示	Not listen to teachers' / prefects' instructions		✓	✓	✓	✓
	作弄同學	Make fun of schoolmates		✓	✓		
	身上帶有煙味	Cigarette smell on the body			✓		
	閱讀不良意識刊物/影片/網頁	Read inappropriate magazines / videos / websites			✓	✓	
	嚴重騷擾課堂	Serious disturbance to lessons		✓	✓	✓	
	不服從老師指導，態度欠佳	Impolite to teachers		✓	✓	✓	✓
	未經批准進入不適當地方	Unauthorized entry of places	✓	✓	✓		

	違反午膳政策	Violate lunch policy	✓	✓	✓		
	違反課堂、集會及活動規則	Violate regulations in classes / assemblies / activities	✓	✓	✓		
	不適當使用互聯網	Improper use of Internet			✓	✓	
	不尊重師長	Not respectful to teachers			✓	✓	✓
	欺凌同學	Bullying			✓	✓	✓
	傷害及侵犯他人	Hurt others			✓	✓	✓
	恐嚇、威脅或勒索他人	Threaten / blackmail others			✓	✓	✓
	不適當處理衝突	Deal with a conflict improperly		✓	✓	✓	✓
	對同學行為不檢/含性騷擾言行	Improper sexual behavior / wordings			✓	✓	✓
	誘使同學吸煙、賭博、飲酒	Induce schoolmates to smoke / gamble / drink alcohol				✓	✓
	誘使同學濫用藥物	Induce schoolmates to take drugs				✓	✓
	誘使同學傳閱不良刊物或光碟	Induce schoolmates to read inappropriate magazines / videos				✓	✓
	煽動同學與老師對抗	Incite schoolmates to confront teachers				✓	✓
	自稱黑社會會員	Claim to be a triad member					✓
	誘使同學加入黑社會	Induce schoolmates to join triad society					✓
	參與黑社會活動	Participate in triad society activities					✓
攜帶與學習無關的物品回校 Bringing items that are unrelated to learning	擅自攜帶報刊、雜誌、漫畫	Bring newspaper, magazines and comics	✓				
	攜帶與學習無關書刊或其他物品回校	Bring books / items that are irrelevant to learning	✓	✓			
	擅自攜帶剃刀、遊戲機、光碟、多媒體器材回校	Bring knives, game consoles, DVDs and multimedia gadgets to school		✓			

	攜帶香煙、打火機或賭具回校	Bring cigarettes, lighters or gambling device to school			✓		
	攜帶意識不良的物品回校	Bring inappropriate items to school			✓	✓	
違反校服及服飾儀容規則 Violation of rules about uniform and appearance	a. 校服不合規格	Improper uniform	✓	✓	✓	✓	
	b. 儀容不合規格	Improper appearance	✓	✓	✓	✓	
	髮型不整、梳新潮髮型或標奇立異髮型	Improper hair cut	✓				
	化粧、使用香水或定型劑	Make-up, use perfume or hair gel	✓				
	男生留鬚	Grow beard	✓				
	戴有色鏡片眼鏡	Wear colored lens / glasses	✓				
	c. 未經批准配帶飾物	Wear unpermitted accessories	✓	✓			
	d. 其他合於此範疇之紀錄	Other items that include in this category	✓	✓			
	電髮(男生)、駁髮	Perm hair (boys)		✓	✓		
	染髮	Dye hair				✓	
	紋身	Tattoo				✓	
塗污或毀壞公物 Smear / vandalize public property	塗污或毀壞手冊、試卷、習作及書本	Smear or vandalize handbooks, exam paper, assignments or books		✓	✓		
	破壞公物	Vandalism		✓	✓	✓	
	高空擲物	Throw objects from a height			✓	✓	✓
言行不誠實 Dishonest behavior	擅取他人物件	Take away others belongings	✓	✓			
	不按校方指示處理手提電話	Fail to follow mobile phone policy		✓	✓		
	缺席老師留堂或擅自離開	Absent from teachers' detention / meetings			✓	✓	
	假冒家長簽署	Forge parents' signature			✓		
	擅自更改測驗分數	Change test marks without authorization			✓	✓	

	擅自更改測驗/考試分數	Change test / exam marks without authorization			✓	✓	
	欺騙老師	Tell lies to teachers		✓	✓	✓	✓
	偷竊	Theft				✓	✓
個人不道德行為， 有損校譽 Personal unethical behavior	不良嗜好(賭博、飲用酒精飲品 等)	Improper addiction (gambling, drink alcohol, etc)			✓	✓	✓
	濫用藥物	Drug abuse				✓	✓
	吸煙	Smoking				✓	✓
考勤 Attendance	遲到	Lateness	✓	✓			
	嚴重遲到(8:35 a.m. – 9:00 a.m.)	Serious lateness (8:35 a.m. – 9:00 a.m.)		✓			
	欠辦妥早退 / 請假手續	Fail to complete early leave / sick leave procedure		✓			
	曠堂 / 曠課	Truant			✓		
	嚴重缺課 (超過七天會向教育局 呈報)	Serious absence (To be reported to EDB for cases more than 7 days of absence)			✓	✓	

項目 範疇	品格行為		後果（單位：每次）			
			嘉獎	優點	小功	大功
好行為表現	樂於助人	Generous to offer help to others	✓	✓		
	以禮待人	Shows good manners	✓	✓		
	自制守規	Shows self-control	✓	✓		
	尊重別人	Respects others	✓	✓		
	展現正面態度	Exhibits positive attitude	✓	✓		
	積極參與活動	Participate actively in school activities	✓	✓		
	樂於服務	Willing to serve	✓	✓	✓	