

**ECF Saint Too Canaan College
Annual School Plan
2021-2022 School Year**

ECF Saint Too Canaan College

Annual School Plan

2021-22

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School Vision & Mission

Our Vision:

It is our belief that our students are created in God's image and they are unique, respectable and valuable. Therefore, it is our mission to educate our students to have respect for life as well as develop their abilities and potential given by God.

We believe that education is a means to practice the Christian faith. Based on the love of Christ, we are dedicated to educating our students with love and care.

Our Mission:

Our main objective is to train students to become self-directed learners and promote self-esteem, passion for life, concern for others, social responsibility and life-long learning among students with an emphasis on virtue, wisdom, physical development, sociability, aesthetic appreciation and spirituality. To achieve the objective, our school strives to reinforce the foundations of "knowledge", "character and value" as well as "skill and quality" for our students. The following mission statement, in line with our belief and aspiration, serves as a blueprint for the long-term development of our school.

"Based on the teaching of the Bible and through the practice of love, we are committed to creating a learning environment filled with creativity, initiative, care and trust. We aim to help students build harmonious relationships with others, and to develop their own unique potential in the areas of intellect, character and temperament. We aspire to cultivate young people with a sense of responsibility, rationality and affection, who pursue excellence in life with vision and passion."

ECF Saint Too Canaan College

Annual School Plan

2021-2022 School Year

The major concerns were discussed in the School Administration Committee meeting. The following three major concerns were adopted for 2018-2021, School 3-year Development Plan:

Major Concerns for a period of 3 school years (in order of priority)

1. To implement a student-centered approach in academic and non-academic aspects.
2. To nurture students' positive values and attitudes through promoting value education holistically.

Action Plan for the Major Concerns for the 2021-22 School Year

Objectives, strategies, implementation and evaluation

Major Concern 1: To implement a student-centered approach in academic and non-academic aspects.

Target 1.1 in SDP: Facilitate students to adopt active learning strategies and study habits in their learning.					
Strategies	Success criteria	Methods of Evaluation	Time scale	PIC/ targets	Resources
1. Greater use of online platforms to encourage students to have lesson preparation and self-directed learning.	As reflected in lesson observations and homework inspections (Over 70% of teachers agree that such arrangements can help them enhance teaching and learning effectiveness)	Lesson observations Homework inspections Annual Report Subject Evaluation Survey L&T survey Meeting with Panels	Sept 21 – Jun 22	Teachers/ Students VP Panels head	Teachers training \$20,000
2. Promote note-taking habits in junior forms through workshops for students and teachers.	As reflected in lesson observations (Over 70% of teachers agree that such arrangements can help them enhance teaching and learning effectiveness)		Sept 21 – Jun 22		QSIP CUHK \$300,000

3. Equip senior form students with subject-based learning strategies focusing on study skills and examination skills.	As reflected in lesson observations (Over 70% of teachers agree that such arrangements can help them enhance teaching and learning effectiveness)		Nov 21 - Jun 22		Learning skill workshop \$10,000
4. Provide more student-led activities in lessons to increase student participation in learning.	As reflected in lesson observations (Over 70% of teachers agree that such arrangements can help them enhance teaching and learning effectiveness)		Sept 21 – Jun 22		
Target 1.2 in SDP: Enhance student learning capacity through promotion of Reading across the Curriculum (RaC).					
1. Promote reading to learn by assigning extended reading tasks to students in different subjects.	As reflected in student and teacher feedback (Over 70% of teachers agree that such arrangements can help students more engaging in reading activities and build up reading	Annual Report Reading survey Subject Evaluation Survey Meeting with librarian Prefect	Sept 21 – Jun 22	Teachers/ students	\$51,000
2. Establish an online system for students to create their reading portfolios.			Sept 21 – Jun 22	Teachers/ students	

3. Set up theme-based Reading Club and Groups to encourage regular sharing by teachers and students.	habits) Reading atmosphere can be enhanced in S1.	Librarian Prefect Reading committee	Sept 21 – Jun 22	Teachers/ students	
4. Organize Reading marathon and Book Crossing Festival (漂書節) to create reading atmosphere.			Sept 21 – Jun 22	Teachers/ Students/ Parents	
Target 1.3 in SDP: Enhance learning and teaching effectiveness through facilitation of Assessment for Learning (AfL).					
1. Help students reflect on their learning progress using the internal data results to formulate their learning plans.	As reflected in student and teacher feedback (Over 70% of teachers agree that such arrangements can help students more engaging in learning and exam preparation)	Lesson observations Annual Report L&T survey Meeting with Panels and teachers	Sept 21 – Jun 22	Teachers/ Students	-
2. Strengthen teachers to make better use of internal assessment data and public exam results to evaluate teaching effectiveness and student learning performance.	As reflected in student assessment performance (Internal exam, TSA and DSE passing rate will be improving)		Sept 21 – Jun 22	Teachers	-
3. Provide teachers with opportunities for good practice sharing and professional training	As reflected in lesson observations (Over 70% of teachers agree that		Sept 21 – Jun 22	Teachers/ students	-

in department meetings and staff development day.	such arrangements can help them enhance teaching effectiveness)				
Target 1.4 in SDP: Cultivate a culture of self-management and independence among students.					
Strategies 1: Equip students with attitudes and skills to organize activities independently through workshops and regular student-teacher meetings.					
1. Extra-curricular Activities - SMART programme is started and promoted in S1 and S4 students. - Committee members are required to draft their own year plan.	- Most of the S1 and S4 students join ECA. - Supervisors give good comments to the committee members.	- Over 50% of the S1 and S4 students joined ECA; attendance over 75% - Average score is over 2.5 in questionnaire	Whole year	PDC	\$323,470
2. Career Guidance Group Counseling and NCS Career Program for NCS students S5, S6 & NCS students can learn to identify their personalities, strengths and interests, explore different study and career pathways regarding their cultures, background.	80% of students agreed that the program is useful.	Pre- & Post-Test	- Career Guidance Group Counselling: S.6 (19/11, 26/11/2021) S.5 (16/3, 6/5/2022) - NCS Career Program for NCS students : Whole Year	CGC	\$4,000 - Part of \$8,000 in Student Career Edu Programme

3. Career Week Students can know more about different careers and their potential through game booths and school assembly.	80% of students agree that activities are inspiring and meaningful.	Questionnaire	10-13/5/2022	CGC	\$5,000
4. Parents' Talks To organize talks and workshops for parents to gain attitudes, skills and knowledge about career education.	Over 80% of parents agree that the training is useful.	Questionnaire	2 nd Term	CGC	Part of \$8,000 in Student Career Edu Programme
5. Students' self-discipline Students who participate in Self-improvement Scheme will be given services of higher standard and requirement. They learn the importance of self-management.	Participants give positive feedback	Participants and teachers' questionnaires	Whole Year	CNC	
Strategy 2 : Encourage student organizations to formulate succession plans to identify and develop people with the potential to fill future leadership role.					
1. Christian Ministry Team Christian leaders can be trained up with spiritual growth and Christian characters through three teams in SNC: Caring Team Activity Team Worship Team	More than 60% of the students are satisfied with their service performance and they feed back with stronger leadership skills.	Questionnaire	Whole year	SNC	\$6,300

2. Leadership Training S1-3 class committee chairperson, vice-chairperson and activity secretary and S2-4 potential students of each ECA will be selected to join the leadership workshops or camps.	● S1-3 class committee members can hold class activities on picnic day smoothly. ● Students can give positive comments after training..	● Feedback from form teachers, questionnaire to S1-3 students. ● Average score is over 2.5 in questionnaire	Whole year	PDC	\$3,000
Strategy 3 : Promote “student-led” practices in class routines and activities through class teachers.					
1. Empower Form Teachers’ Role ● Formulate clear instructions to form teachers about their role and expectations by issuing the form teachers handbook. ● Use of data to FT allows teachers to give instant intervention to cater students’ needs.	● Number of violations of related items drop ● Participants give positive feedback	● CNC statistics ● Feedback from participants	Whole Year	CNC	

Major Concern 2: To nurture students’ positive values and attitudes through promoting value education holistically.

Target 2.2 in SDP : A holistic and balanced school-based value education curriculum plan is established.					
Strategy 1 : Foster students to pursue Christian values through curriculum design, Christian leaders training and church-school partnership.					
Strategies	Success criteria	Methods of Evaluation	Time scale	People/department in Charge	Resources
1. Christian fellowship and church activities.					

● Gospel Week ● Christmas Service ● Easter Service ● S1 Bible Study Group ● S4/S5 Cell Group	● 20 new believers ● Average score more than half. ● Average score more than half. ● 10 S1 new believers ● 5 S4/S5 new believers	Questionnaire Data Collection	● 5/2022 ● 12/2021 ● 4/2022 ● 9/2021-5/2022 ● 10,11/2021 & 4/5/2022	SNC	● \$9,000 ● \$1,000 ● \$1,000 ● \$900 ● \$1,200
Strategy 2 : Develop a new curriculum for teacher lessons.					
1. Form teachers lessons	Rating is above 3.5	Teacher evaluation / Questionnaire	03/09/2021 11/02/2022	MCEC	
Target 2.3 in SDP : Promote national security education in the school					
Strategy 1 : Enrich students' understanding of the history and development of the country and enhance their sense of national identity through the school curriculum and diversified life-wide learning activities.					
1. To promote national education through different programs and activities. ● School assembly : Value education (Basic law) ● Flag-raising ceremony ● Board Display	● All students join the assembly with respectful attitude ● All students participate in the ceremony with respectful attitude and well-disciplined. ● Rating is above 3.5. To update the board periodically	● Students evaluation ● Teacher evaluation ● Teacher evaluation	Whole Year	MCEC	● \$200

2. To collect value education planning in curriculum from different KLAs.	Different KLAs can educate values through curriculum.	SOW	Whole Year		
3. To reinforce students' moral values and undertake civic responsibility. - Casual Wear Day - Appreciation Day	- At least 60% of students and teachers join the activities with minimum donation of \$10 - All classes join the programs	- Statistical information - Teacher evaluation / Questionnaire	21/1/22 5/11/21	MCEC	\$1,000
4. Parents' talks To introduce external resources from the community (including EDB seminar about National Security Law) via website and WhatsApp group	The info. external parents' talks are posted on websites and sent through WhatsApp.		Whole Year	HSCC	\$18,000
Target 2.4 in SDP : Inculcate and reinforce 3R (Respect, Responsibility, Resilience) among students through different activities.					
Strategy 1 : Strengthen students' interpersonal and communication skills to interact with other students through Harmony Day and Appreciation Day.					
1. To reinforce students' moral values and undertake civic responsibility. Appreciation Day	All classes join the programs	Teacher evaluation / Questionnaire	5/11/21	MCEC	\$1,000

Plan on Use of Capacity Enhancement Grant in 2021/2022 School Year

Name of school : ECF Saint Too Canaan College

Our school has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG). The following plan on the use of the CEG is drawn up after full consultation with teachers.

No. of operating classes : 26

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible Party
To relieve teachers' workload so that teachers can concentrate on: Curriculum development Enhancing students' language proficiency ✓ Coping with learning needs of students ✓ Others (Please specify) <u>Enhance teaching effectiveness</u>	● To recruit 3 Teaching Assistants to provide support to teachers. ● To cater the learning needs of students, e.g. lesson substitution, exam invigilation, homework detention, tutorial, co-teaching. ● To assist teachers' teaching effectiveness, e.g. organize learning activities, extra-curricular activities, preparing teaching equipment & exam timetable ● To share teachers' administrative duties, e.g. preparing teaching materials, statistics, taking mins etc.	From September 2021 to August 2022	3 Teaching Assistants (Around HK\$600,000 = Salary & MPF)	● Teacher questionnaire – over 70% of teaching staff agreed relevant strategies have: ● Teachers agree that their administrative workload is shared and relieved. ● The teachers can save more time to prepare lessons and teach students after school. ● Enhanced capacity of teachers to concentrate on teaching effectiveness. ● Assisted in better arrangements in the organization of learning activities/extra-curricular activities, e.g. in life-wide learning and different student activities.	Ms. Chan Wing Sze (Executive Officer)

School-based After-school Learning and Support Programmes 2021/22 s.y.

School-based Grant - Programme Plan

Name of School: ECF Saint Too Canaan College

Staff-in-charge: Mr. Lee Ka Ming **Contact Telephone No.:** 2372 0033

A. The estimated number of students (count by heads) benefitted under this Programme is 120 (including A. 62 CSSA recipients, B. 36 SFAS full-grant recipients and C. 22 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Aesthetic Development (A Cappella Class, Canaan Band Club, Drama Club, Face Painting Workshop, Model Scene Interest Class, Model Society, Wooden Toy Workshop, Campus Beauty Committee and VA Society)	Provide artistic concepts to students and nurture their interest in art	Perform well in the lessons with good performance / products and 75% attendance record	Skill-based training, questionnaire	Sep 2021 – May 2022	16	9	6	\$9,910	

Physical Development (Dance Club, Darts Club, Fitness Training Class and Rope Skipping Class)	Provide sports knowledge and help students establish a lifelong exercise habit	Active in participation with 75% attendance record	Skill-based training, questionnaire	Oct 2021 – May 2022	3	4	1	\$3,370	
Intellectual Development (Board Game Society and Chinese Debate Training Course)	Provide platform for students to train up their minds and share with each other	75% attendance record	Good attitude / nurture the critical mind	Oct 2021 – May 2022	3	4	1	\$5,125	
Service Group (Red Cross and The Boys' Brigade)	Educate students on the spirit of serving, caring and disciplines from the service groups	75% attendance record	Teachers' observation : Discipline and serving heart	Sep 2021 – Jul 2022	1	1	4	\$1,680	

School Team (Athletics Team Boys & Girls, Badminton Team Boys & Girls, Basketball Team Boys, Basketball Team Girls, Cycling Team, Dodgeball Team Boys & Girls, Fencing Team, Football Team Boys, Frisbee Team Boys & Girls, School Orchestra, School Choir, Table-tennis Team Boys & Girls, and Volleyball Team Girls)	Enhance students' interests towards sports and to enhance students' skills in school team	75% attendance record	Good learning performance in the class, skill test, attendance record etc.	Sep 2021 – May 2022	37	15	9	\$50,600	
Ikenobo Club	Educate students on Japanese culture and how to express the beauty of nature through arranging plants	Pass the Ikebana exam held by tutor, obtain 池坊入門 (Ikenobo Introductory Certificate)	One exam held in the last lesson	Oct 2021 – Apr 2022	0	1	0	\$750	

Cooking Club	Equip students with different teaching techniques and promote various food	75% attendance record	Good learning attitude and cooking skill	Oct 2021 – May 2022	1	0	1	\$120	
Organic Garden	Provide workshops on farming skills for students	75% attendance record	Good learning performance, serious attitude in farming	Sep 2021 – May 2022	0	1	0	\$300	
Worm Growing Project	Educate students on the concept of edible insects and its benefits	75% attendance record	Good learning performance, serious attitude in learning the scientific knowledge and	Sep 2021 – May 2022	1	1	0	\$800	
Total no. of activities: <u>34</u>				@No. of man-times	62	36	22		
				**Total no.	120				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C)

Diversity Learning Grant 2021/22 - Annual Programme Proposal

Appendix III

Gifted Education

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Learning & Teaching Department	Tutorial for elites for different DSE subjects	To tailor-make course to enhance the learning effectiveness of different DSE subjects	Selecting S4 – S6 students with different ability recommended by subject teachers after RT/Exam and in Summer	8-12 lessons DSE drilling throughout the year	Courses delivered by experienced tutors or alumni	LCP/Panel heads	\$71,300
Chinese Department	Debate Skills Training (Chinese)	To enhance students debating skills in Chinese	S4 – S6 students can improve their skills in debate and public speaking	10 – 12 sessions	- Regular practice. - Join inter-school competition	SSS	\$20,800

Other Language for the 2021/22 school year

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Learning & Teaching Department	Japanese Course (off school support programme)	- To enhance students' competitiveness and increase their chances for tertiary education - To build up a foundation in Japanese - To develop students' multiple potential and to enhance their worldwide perspective -	2 S4 students, selecting students with language ability and interest	40 lessons throughout the year	Test & exam	CB	\$7,800

**Plan on the Use of the Life-wide Learning Grant
2021-2022 School Year**

Appendix IV

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)					
				Level	Estimated Number of Participants			I					
								I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service					
Category 1	To organize / participate in life-wide learning activities												
1.1	Local Activities: To organize life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness ’ or to organize diversified life-wide learning activities to cater for students' interests and abilities for stretching students’ potential and nurturing in students positive values and attitudes												
1	Life-Wide Learning Days : Different kinds of activities will be organized to allow students to have different exposures. The activities will be as follows:						17,440						
1.1	A Cappella Team Experience of A Cappella Training: Students are experiencing the fun of a cappella through demonstrating a cappella and the simple techniques of performing a cappella.	Arts (Music)	27-30/6	S1-S5	8-10	Questionnaire				✓			
1.2	Badminton Team Badminton Experience: With the goal of cultivating students' interest in badminton. Different games,	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓			

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
	training and teaching methods are added for different ages to make students keep engaged and establish a lifelong exercise habit.											
1.3	Canaan Band Club Canaan Band Club: Band songs sharing, playing instruments and song composition.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.4	Basketball Team (B&G) Basketball Team (B&G): Allow students to learn the fundamental skills of playing basketball; also, let them realize the fun of playing this sport.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.5	Canaan Basketball Club Canaan Basketball Club: It provides an opportunity for students to play basketball, to perform and showcase their talents.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.6	Christian Ministry Team(CMT) + Boy's Brigade(BB) + Board Game Society Game and Music Journey:	General Studies	27-30/6	S1-S5	8-10	Questionnaire		✓				

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
	Playing board games is a good medium to shorten the distance between teachers and students, and the teachers can share some Christian Songs and Boy's Brigade's knot rope.											
1.7	Creativity and Technology Society (C&T) Essential Aerial Photography: Understanding of the use of drone for photo and video shooting.	Cross-Disciplinary (STEM)	27-30/6	S1-S5	8-10	Questionnaire		✓				
1.8	Career Prefects My Game My Life: Students are learning the principles of life planning and understand the personalities through games.	Moral, Civic and National Education	27-30/6	S1-S5	8-10	Questionnaire						✓
1.9	Chinese Speech Team Voice Acting Class: Both Cantonese and Mandarin is main language in Hong Kong, and teachers would like to invite students to enjoy and be proud of speaking these two languages; thus, the setting of radio	Chinese Language	27-30/6	S1-S5	8-10	Questionnaire		✓				

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
	drama is a good platform to let students to show their potentials.											
1.10	Climbing Club Climbing Experience: Raising students' interests of rock climbing.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.11	Cooking Class Cookies Lesson: To arouse students' interest in cooking and provide chance for students to create their unique cookies.	Cross-Disciplinary (Others)	27-30/6	S1-S5	8-10	Questionnaire		✓				
1.12	Cycling Club Cycling Experience: Raising students' interests of cycling.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.13	Darts Club Darts Club: Introducing the basic skills in playing darts.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.14	Debate Society Public Speaking Skills and Debate Competitions:	English Language	27-30/6	S1-S5	8-10	Questionnaire		✓				

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
	Develop strong and more confident public speakers whom use the English language in a debate context.											
1.15	Dodgeball Team (B&G) Dodgeball Experience: Raising students' interests of playing dosgeball.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.16	Drama Club Ignited: your dramatic souls: To enhance students' communication and expression skills and creativity through conventions and games of drama	Arts (Others)	27-30/6	S1-S5	8-10	Questionnaire			✓			
1.17	English Society English language games and activities: Improve student's confidence and ability in using English in various situations.	English Language	27-30/6	S1-S5	8-10	Questionnaire		✓				
1.18	Face Painting Workshop Face Painting Workshop : It provides an opportunity for students to learn and draw pictures on their skin, also to show their talents.	Arts (Visual Arts)	27-30/6	S1-S5	8-10	Questionnaire				✓		

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
1.19	Green School Society DIY ECO BAG: The workshop aims to increase the awareness of environmental conservation among students through the making of tote bags from used clothes.	Geography	27-30/6	S1-S5	8-10	Questionnaire			✓			
1.20	Ikenobo Club Ikenobo Club: Appreciate the beauty of nature through arranging each individual plant.	Arts (Other)	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.21	Model Society Model Making Experience: Promoting the creation and knowledge of model building, so students can practice their patience and concentration throughout the processes of building models.	Cross-Disciplinary (STEM)	27-30/6	S1-S5	8-10	Questionnaire		✓				
1.22	Music Society & School Choir Voice projection techniques and expanding vocal range: Students are experiencing the fun of chorus through demonstrating a chorus	Arts (Music)	27-30/6	S1-S5	8-10	Questionnaire		✓				

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
	and the simple techniques of singing choruses.											
1.23	Red Cross RED CROSS YOUTH UNIT 265 EXPERIENCE: Updating the latest news about the Red Cross Youth League, so students have chances to experience services that are made of team effort, caring, and disciplinary.	Moral, Civic and National Education	27-30/6	S1-S5	8-10	Questionnaire			✓			
1.24	Rope Skipping Class Rope-skipping class (B&G): Raising students' interests of rope skipping.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		
1.25	Sailing Society Dinghy Sailing Certification Scheme, sponsored by the Scallywag Foundation: Develop well rounded individuals with the essential communication and critical thinking skills that can manage a small dingy in good sailing conditions.	Physical Education	27-30/6	S1-S5	8-10	Questionnaire				✓		

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
1.26	STEM Society A scary and joyful STEM experiment: The core of the program is center of gravity (COG), and there are many calculations will be presented through multiple experiments and analyses.	Cross-Disciplinary (STEM)	27-30/6	S1-S5	8-10	Questionnaire		✓				
1.27	Student Union (SU) Let It Go: Let students to relieve stress from the games after final exams, their skills of communication and cooperation with others can be trained as well	Leadership Training	27-30/6	S1-S5	8-10	Questionnaire					✓	
1.28	Worm Growing Group Worm Growing Group: Let students know why and how worm growing is so benefit to environment protection	Science	27-30/6	S1-S5	8-10	Questionnaire		✓				
1.29	CGC Study Tour Organize local / (an international) tours to explore study pathways in different countries.	Value Education	27-30/6	S3-S5	20	Interview	40,000					✓

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
								I				
				Level	Estimated Number of Participants			I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service				
1.30	PDC Study Tour To help students to achieve the aims of whole-person development via Programs which provides both (Overseas Tours) and Local Activities.	Leadership Training	27-30/6	S1-S5	30	Questionnaire	54,000		✓			
Other Activities will be as follows:												
2.	Workplace learning experience program Co-operate with different institutions and companies, students have an opportunity to try work of different industries.	Career education	Whole year	S4 – S5	30	Interview	3,000					✓
3.	Chinese Speech Team To train students' ability of public speaking.	Chinese	Whole year	S1 – S5	30	Questionnaire	9,000	✓				
4.	Debate Team To train students' critical thinking and presentation skill.	Chinese	Whole year	S1 – S5	10	Teachers' feedback and competition result	20,800	✓				
5.	English Speech Team To train students' ability of public speaking.	English	Whole year	S1 – S5	30	Questionnaire	7,000	✓				

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
				Level	Estimated Number of Participants			I				
6.	School Choir - To enhance students' musical capacity and co-operation with others. - To improve the musical skills through constant practice	Music	Whole year	S1 – S5	25	Questionnaire	57,400			✓		
7.	Mini-Orchestra - To enhance students' musical capacity and co-operation with others. - To improve the musical skills through constant practice	Music	Whole year	S1 – S5	20	Questionnaire	44,300			✓		
8.	Sports Team Coach To develop students' sports skills in order to achieve perseverance and team spirit.	Physical Education	Whole year	S1 – S5	20	Questionnaire	100,000			✓		
9.	PDC: Subsidies for ECA - to further develop students' potentials and leadership through organizing and participating the extra-curricular activities.	Potential Development	Whole year	S1 - S5	634	Questionnaire	165,170				✓	
10.	PDC: School Picnic To organize leisure activities apart from learning activities and promote class cohesion	Value education	21/1/2022	S1-S6	730	Feedback from teachers	22,500		✓			

No.	Brief Description and Objective of the Activity	Domain* (Please refer to the remark for examples of domain)	Date	Target Students		Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)					
				Level	Estimated Number of Participants			I					
								I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service					
11.	Leadership training program: Different workshops to train leaders of ECA and Class Committees.	Leadership Training	9-12/2021	S1-S6	100	Feedback from teachers	25,000		✓				
12.	SNC Camp Mainly invite students to join the camp who believe in Jesus during Gospel Week.	Value Education	8-10/4/2022	S1 – S6	40	Questionnaire Data Collection	18,400		✓				
				Sub-total of Item 1.1			584,010						
1.2	<u>Non-Local</u> Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students’ horizons												
1	English Department : Tour to Australia To provide a chance for students to experience the learning in overseas and enrich life experience. (Whether it will be held dependent on the development of COVID-19)	English	8/2022	S2-S6	25	Feedback from teachers	40,000	✓					
				Sub-total of Item 1.2			40,000						
				Estimated Expenses for Category 1			624,010						

No.	Item	Domain* (Please refer to the remark for examples of domain)	Purpose	Estimated Expenses (\$)
Category 2	To procure equipment, consumables or learning resources for promoting life-wide learning			
1	Library : Reading materials & activities	General Studies	To enrich the reading materials to promote students' life-wide learning through reading	6,500
2				
3				
			Estimated Expenses for Category 2	6,500
			Estimated Expenses for Categories 1 & 2	630,510

Category 3: Estimated Number of Student Beneficiaries

Total number of students in the school:	730
Estimated number of student beneficiaries:	730
Percentage of students benefitting from the Grant (%):	100%

Contact Person for LWL (Name & Post): CWK (Head of PDC)

Grant for the Sister School Scheme - 2021/22 Annual Plan

Name of Sister School: 深圳市坪山區中山中學 (pair-up)

Date of Forming Sister School Pair: 16th December 2019

Other sister school: 廣東番禺中學 / 番禺實驗中學 (2005 contacted, June 2021 reconnected)

Our school plans to conduct the following exchange activities with our sister school:

Item No.	Item Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring / Evaluation	Grant Allocation
1.	Zoom meeting i. middle management Explore on management strategies under pandemic ii. L&T department Sharing on effectiveness of using IT teaching or online platform under pandemic	Management staff iii. Exchange and share management experience under pandemic iv. Upgraded sanitary facilities under pandemic v. To understand sister school Participated staff: SAC members, Form leaders/AO/EO/ IT dept.	By observation Feedback form Survey will be done by participated staff to evaluate the trip.	Purchase iPad 20 HK \$120, 000
2	2-day visit to sister school in Shenzhen (if applicable, depends on Pandemic) (study tour, 20 student leaders + 4 teachers) Teachers: Sharing on teaching methodology and Morale and Civic education, positive values. Students leaders ● Campus visit and understand the latest teaching technology in China ● Cultural exchange and sharing of learning experience	Teachers: i. Attend lessons to experience different education between places. ii. Experience cultural diversities in order to build harmonious relationships between Hong Kong and Shenzhen iii. Understand the cultural difference in two places	Survey will be done by participated staff to evaluate the trip. Participated teachers will prepare a sharing session with all other teaching staff. Student leaders will share learning and serving experience with local students Reflection with photos will be uploaded to school website	HK\$ 1200*24, \$24,000 Transportation, accommodation and meals for staff HK\$ 5,000 Collateral production including design fee HK\$ 3,000 Publication Souvenirs

Financial Budget for 2020-21:

Grant for the school year	HK\$ 156,035
Estimated Expenditure	<u>HK\$ 152,000</u>
Surplus / (Deficit) for the year	<u>HK\$ 4,035</u>

Plan of Learning Support Grant (LSG)
for the 2021/22 school year

Name of Activity	Objective of Activity	Target Group	Duration	Success Criteria/ Evaluation Method	Effectiveness	Actual Expense/ Average Expense
Clinical Counselling Service	To provide individual counselling	Students with emotion needs	11/2021-4/2022	Participants' comments; Teachers' observation	The service of outsource organization is satisfactory. Students' ability has been enhanced.	\$100,000
English Fun Learning	To enhance English learning ability	Dyslexia	9-10/2021	Students' survey & Teachers' observation	Teacher's performance is professional. The teacher can guide students to participate actively. Students' improvement is obvious.	\$7,500
Author Express	To enhance learning motivation	Dyslexia	TBC	Teachers' observation	Teacher's performance is professional. The teacher can guide students to participate actively. Students' improvement is obvious.	\$10,000
Worm Packing	Inclusive activity	Others	11-12/2021	Teachers' observation	Students are active to learn.	\$20,000

Name of Activity	Objective of Activity	Target Group	Duration	Success Criteria/ Evaluation Method	Effectiveness	Actual Expense/ Average Expense
Assessment fee	To subsidize the assessment fee of a SEN student	SEN student	11/2021	Diagnosis as student with special need and supported by assessment report and fee receipt.	Can share the financial burden of parents.	\$24,000
Employment of Teaching Assistant	To recruit a Teaching Assistant to support SEN admin & student service	SEN students	Whole year	Performance appraisal	Provide support in an effective manner	\$205,605
Employment of Teacher	To subsidize the salary of teacher in charge of SEN Committee	SEN students	Whole year	Performance appraisal	Plan the support strategies to SEN students in an effective manner	\$225,825
Employment of Social Worker	To recruit a Social Worker to provide professional service to SEN students	SEN students	Whole year	Performance appraisal	Provide individual counselling and support the activity implementation in an effective manner	\$504,180

Plan on the Use of the Promotion of Reading Grant 2021-2022

The major objectives of promoting reading: (e.g. creating a reading culture)

Enhance student-learning capacity through promotion of Reading across the Curriculum (RaC) by assigning extended reading tasks to students in different subjects. It included the implementation of S1 to S3 Reading Time of with the books and e-materials recommended by subjects. We would like to motivate the reading atmosphere by organizing different reading activities such as Reading Days to foster the students, teachers and parents' reading environment.

	Item*	Estimated Expenses (\$)
1.	Purchase of reading materials	\$30,000.00+ \$21,000.00 =\$51,000.00
	☒ Printed books	
	☒ e-Books (e-class ebook)	
2.	Web-based Reading Schemes	
	eRead Scheme:	
	Other scheme :	
3.	Reading Activities	\$5,000.00 +\$10,000.00 =\$15,000.00
	☒ Hiring writers, professional storytellers, etc. to conduct talks	
	☒ Hire of service from external service providers to organise learning activities related to the promotion of reading	
	Paying the application fees for students to participate in reading activities and competitions	
	Subsidizing students to participate in or apply for fee-charging reading related activities or courses	
4.	Others : _____	

* Please tick the appropriate boxes or provide details.