



**ECF Saint Too Canaan College
Annual School Plan**

2020-2021 School Year

School Vision & Mission

Our Vision:

It is our belief that our students are created in God's image and they are unique, respectable and valuable. Therefore, it is our mission to educate our students to have respect for life as well as develop their abilities and potential given by God.

We believe that education is a means to practice the Christian faith. Based on the love of Christ, we are dedicated to educating our students with love and care.

Our Mission:

Our main objective is to promote self-esteem, passion for life, concern for others, social responsibility and life-long learning among students with an emphasis on virtue, wisdom, physical development, sociability, aesthetic appreciation and spirituality. To achieve the objective, our school strives to reinforce the foundations of "knowledge", "character and value" as well as "skill and quality" for our students. The following mission statement, in line with our belief and aspiration, serves as a blueprint for the long-term development of our school.

"Based on the teaching of the Bible and through the practice of love, we are committed to creating a learning environment filled with creativity, initiative, care and trust. We aim to help students build harmonious relationships with others, and to develop their own unique potential in the areas of intellect, character and temperament. We aspire to cultivate young people with a sense of responsibility, rationality and affection, who pursue excellence in life with vision and passion."

ECF Saint Too Canaan College

Annual School Plan

2021 School Year

The major concerns were discussed in the School Administration Committee meeting. The following three major concerns were adopted for 2018-2021, School 3-year Development Plan:

Major Concerns

1. To enhance learning and teaching effectiveness
2. To nurture students to be servant leaders
3. To nurture inclusive culture

Action Plan for the Major Concerns for the 2020-21 School Year

Major concern 1: To enhance learning and teaching effectiveness

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	PIC	Resources Required
To advance teaching through different strategies and professional development.	- Enhance teaching skills through e-teaching and STEM education.	<ul style="list-style-type: none"> ● 80% teachers can use iPad, google classroom and teaching APPs ● 70% teachers participate in STEM cross KLA / department activity. ● Over 70% of teachers agree that such implementation is effective 	<ul style="list-style-type: none"> ● SDC committee report ● KLAs sharing e-teaching among panel members ● School survey 	<ul style="list-style-type: none"> ● Whole year 	<ul style="list-style-type: none"> ● L&T ● KLA heads ● STEM committee ● ITA team 	<ul style="list-style-type: none"> ● iPad usage in the lesson ● IT technicians observation and report
	- Cultivate deep learning skills. - Apply Big Data in curriculum planning to cater for learner diversity.	<ul style="list-style-type: none"> ● 70% of the students with deep learning skills, e.g they have extended reading materials ● More ShareStart lesson for self-study, thinking and expression part which drill in-depth learning. ● Using data for streaming and class formation to help different classes with adjusted curriculum and learning materials. ● Over 80% of students agree that such implementation is effective 	<ul style="list-style-type: none"> ● L&T survey ● School survey ● PPLO form ● KLA evaluation ● CDC data 	<ul style="list-style-type: none"> ● Whole year 	<ul style="list-style-type: none"> ● L&T ● SD ● SDC 	<ul style="list-style-type: none"> ● ShareStart online workshops ● Use of assessment data for analysis

Major Concern 2: To nurture students to be servant leaders

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
To develop students' potentials.	<ul style="list-style-type: none"> ● Set up a talent pool system to explore students' potentials and recognize their achievements. 	<ul style="list-style-type: none"> ● Students at least join ONE interest class, sports activity or service ● All S1 need to fill in their interest or school team item. ● Star of Canaan or award presentation to show students achievement ● Over 85% of students agree that such implementation is effective ● Over 70% of teachers agree that such implementation is effective 	<ul style="list-style-type: none"> ● School survey ● SD survey ● Google form data ● Teachers' observation and feedback on students' performance. 	<ul style="list-style-type: none"> ● Whole year 	<ul style="list-style-type: none"> ● SD department ● PDC ● CGC ● MCEC 	<ul style="list-style-type: none"> ● Canaan show attendance ● Local voluntary services

Major concern 3: To nurture inclusive culture

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
To foster students' appreciation and understanding of different cultures	<ul style="list-style-type: none"> Organize activities for students to learn and appreciate cultures / nature (NCS, AFS) 	<ul style="list-style-type: none"> 90% of NCS will share their culture to local students through lessons or activities. Over 80% of junior form students agree that such implementation is effective Over 70% of teachers agree that such implementation is effective 	<ul style="list-style-type: none"> School survey NCS evaluation Teachers observation 	<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> L&T NCS committee AFS coordinator 	<ul style="list-style-type: none"> Service provides for NCS/ AFS organization NCS funding TA support and discuss how to display NCS strength

**School-based After-school Learning and Support Programmes 2020/21 s.y.
School-based Grant - Programme Plan**

Name of School: ECF Saint Too Canaan College

Staff-in-charge: Mr. Lee Ka Ming Contact Telephone No.: 2372 0033

A. The estimated number of students (count by heads) benefitted under this Programme is 45
(including A. 6 CSSA recipients; B. 21 SFAS full-grant recipients and C. 18 under school's discretionary quota).

II) Information on Activities to be subsidised/complemented by the Grant:

* Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	# Estimated no. of participating eligible students			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Art-related workshops (A Cappella Class, Wooden Toy Workshop, Drama Club)	Provide artistic concepts to students and nurture their interest in art	Perform well in the lesson with good art products 80% attendance record	Skill-based training, questionnaire	10/2020-5/2021	1	3	1	5*2,160 \$10,800	

Sports-related workshops (Dance Club, Darts Club, Rope Skipping Club)	Provide sports knowledge and chance to practice sports	Active in participation with 80% attendance record	Skill-based training, questionnaire	10/2020-5/2021	2	2	5	9*800 \$7,200	
Ikebana Club	Enhance students' interests towards VA subjects and observation ability	Pass the Ikebana exam held by tutor, obtain 池坊入門 (Ikenobo Introductory certificate)	One exam held in the last lesson, attend training in Japan	10/2019-5/2021	1	1		2*3,120 \$6,240	
Sports team training and coach fee (Athletics Team B&G, Badminton Team B&G, Basketball Team, Cycling Team, Dodgeball Team, Fencing Team, Football Team, Frisbee Team, Table-tennis Team, Tennis Team, Volleyball Team)	To enhance students' interests towards sports and to enhance students' skills in school team	80% attendance record	Good learning performance in the class, skill test, attendance record, etc	9/2020-5/2021	2	14	8	24 *1000 \$24,000	
Organic Garden	To provide workshop on farming skills for students	80% attendance record	Good learning performance, serious attitude in farming	10/2020-4/2021			2	2*300 \$600	

Board Game	To provide platform for students to train up their minds and share with each other.	80% attendance record	Good attitude	10/2020-4/2021		1	2	3*100 \$300	
Total no. of activities: <u>6</u>				@ No. of man-times	6	21	18	\$49,140	
				**Total no. of man-times	45				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C) .

ECF Saint Too Canaan College
Plan on Use of Capacity Enhancement Grant in 2020/2021 School Year

Name of school : ECF Saint Too Canaan College

Means by which teachers have been consulted : As an agenda item in our Staff Meeting. After a detailed discussion, teachers agreed to recruit Teaching Assistants to relieve their non-teaching workload.

No. of operating classes : 24

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is relieved)	Time Scale	Resources Required	Success Criteria	Method of Evaluation	People Responsible
Relieve teachers' administrative workload.	Teachers are responsible for lots of administrative and clerical duties which can be shared by supporting staff.	To recruit 3 Teaching Assistants to share some of the administrative duties of teachers, including lesson substitution, exam invigilation, preparing teaching materials and arranging SBA activities, etc.	<ul style="list-style-type: none"> - The Teaching Assistants can take up some of the administrative and clerical duties in the staff room operation. - The teachers can save more time to prepare lessons and teach students after school. 	From September 2020 to August 2021	3 Teaching Assistants (HK\$607,383 = Salary & MPF)	<ul style="list-style-type: none"> - Teachers agree that their administrative workload is shared and relieved. - The administrative work can be organized and coordinated in a systematic way. 	Questionnaire and statistics	Ms. Chan Wing Sze (Executive Officer)

**Life-wide Learning Grant
Plan on the Use of the Grant
2020-2021 School Year**

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
Category 1	To organise / participate in life-wide learning activities										
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness (e.g. field trips, arts appreciation, visits to enterprises, thematic learning day)										
Liberal studies	S.1 Project Learning Students visited museums with the presence of a tour guide, who introduced the culture heritage in Hong Kong and the relevant conversation work. Student could also learn	- To explore students' horizon - Cultural heritage of Hong Kong - Cultural conservation in Hong Kong - Design of a museum	22-28/6	S1	Questionnaire	4,000	✓				

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
	more about the museum design.										
	Other plans to be confirmed.										
Sub-total of Item 1.1						4,000					
1.2	Local Activities: To organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes (e.g. activities on multiple intelligences; physical, aesthetic and cultural activities; leadership training; service learning; clubs and societies; school team training; uniformed groups; military camps)										
CGC	Workplace exploration	<ul style="list-style-type: none"> - Explore different popular industries - Understand the requirements of different occupations - Provide a learning opportunity 	22-28/6	S3 – S5	Questionnaire	4,000					✓

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)					
							I	M	P	S	C	
		about certain jobs - Reflect on their career goals and plans										
	Other plans to be confirmed.											
Sub-total of Item 1.2						4,000						
1.3	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons											
Spiritual nurturing	Mission Trip to Chiang Mai, Thailand -Students visited the underprivileged children in Thailand and showed their care for the children. They also visited the local historical	-understand the culture and history of Thailand -develop students' care for others and empathy -nurture student leadership in	22-28/6	S4-S6	Questionnaire	42,800					✓	

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
	sites to learn more about the history of Thailand.	serving the society									
Potential development	Study tour to Vietnam -Students visited the historical sites and cultural heritage of Vietnam in order to get a better understanding of Vietnam's development. They also visited the islands, where they could see a wide variety of marine species.	- Visit the cultural heritage and monument in Vietnam - Visit world cultural heritage with French colonialism characteristics	22/6-25/6	S3-S5	Questionnaire	33,000	✓				
Chinese Language	Study tour to Taipei, Taiwan -Students got the opportunity to visit museums and historical sites in Taipei, where they can gain a deeper understanding of	- Compare and contrast different Chinese cultures - Know more about sociology of Chinese food	22-28/6	S3-S5	Questionnaire	35,400	✓				

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
	Taiwan's development.	- Appreciation of famous Chinese artworks in the Museum									
Career and guidance	Study tour to England -Students visited the local schools in England, where they can gain first-hand experience in attending the local schools and learn more about essential information in pathways for further studies.	- Understand the educational system in the UK - Explore possible and alternative learning pathways - Learn the overseas culture (e.g. history, geography) - Visit universities to understand the learning environment	22-28/6	S4-S5	Questionnaire	68,200					✓
SCI, MATH, STEM,TECH, PSH_BK	Study tour to Germany -Students visited one of the leading countries in science and technology to learn the latest	- Equip students to meet the changes and challenges in our society and around the world	22-28/6	S3-S5	Questionnaire	138,000	✓				

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
	global science and technology development.	<ul style="list-style-type: none"> - Further develop students to become lifelong learners of science and technology - Strengthen students' ability to integrate and apply knowledge and skills - To explore the historical and cultural development of Germany - To walk in the footsteps of Martin Luther during Reformation 									
Personal, Society and Humanities	<p>Study tour to Singapore</p> <p>-Students visited public housing in Singapore to better understand the urban planning of Singapore.</p>	<ul style="list-style-type: none"> - Explore and understand the urban planning in Singapore - Visit the housing in Singapore - Widen students' horizons 	22-28/6	S3-S5	Questionnaire	36,000	✓				

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
Green Education & Liberal studies	Study tour to Taiwan -Students could learn the latest sustainable practice and relevant government environmental policies in Taiwan.	-learn about the sustainable development in Taiwan -understand the Taiwanese culture and its impacts	22-28/6	S4-S5	Questionnaire	27,000	✓				
English language	Study tour to Australia -Students were able to practice their oral speaking with native speaker and understand more about the Australian culture through the conversations.	- To provide an opportunity for students to use English in an authentic English environment - To enable students to learn and experience a foreign culture	22-28/6	S1-S4	Questionnaire	70,400	✓				
	Other plans to be confirmed.										

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Sub-total of Item 1.3						1,052,300					
1.4	Others										
Sub-total of Item 1.4											
Estimated Expenses for Category 1											

Domain	Item	Purpose	Estimated Expenses (\$)
Category 2	To procure equipment, consumables or learning resources for promoting life-wide learning		
	To be confirmed		
		Estimated Expenses for Category 2	
		Estimated Expenses for Categories 1 & 2	1,060,300

Estimated Number of Student Beneficiaries

Total number of students in the school:	742
Estimated number of student beneficiaries:	656
Percentage of students benefitting from the Grant (%):	88%

Contact Person for Life-wide Learning (Name & Post): _____

**Annual Programme Proposal for
DLG - Other Programmes: Gifted Education for the 2020/21 school year**

Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Learning & Teaching Department	Tutorial for elites for different DSE subjects	To tailor-make course to enhance the learning effectiveness of different DSE subjects	Selecting students with different ability recommended by subject teachers after RT/Exam and in Summer	8-12 lessons DSE drilling throughout the year	Courses delivered by experienced tutors or alumni	LCP/Panel heads	\$40,000
Chinese Department	Debate Skills Training (Chinese)	To enhance students debating skills in Chinese	Students can improve their skills in debate and public speaking	10 – 12 sessions	<ul style="list-style-type: none"> - Regular practice. - Join inter-school competition 	SSS	\$20,000

Arts & Physical Department	VA Tutorial for senior form students (Elite class, remedial class & S6 split group)	To tailor-make course to enhance the learning effectiveness	Selecting students with different ability recommended by subject teachers	8-12 lessons DSE drilling throughout the year	Courses delivered by experienced tutors or alumni	CCT/ KSF	\$15,000
Mathematics Department	OLYMPRIX training Class	To incorporate different teaching strategies into lessons in order to foster self-directed learning.	<ul style="list-style-type: none"> - Students can improve their ability by applying different strategies - Participate in external competition 	Oct – May	<ul style="list-style-type: none"> - Regular trainings - To form a team of Maths Competition 	ERI/HCK	\$7,500